



## NORTHWEST TERRITORIES RENTAL OFFICE

Phone: (867) 767-9254  
Toll Free: 1-800-661-0760

Fax: (867) 873-0489  
E-Mail: RentalOffice@gov.nt.ca

### Paying Application Filing Fees

Applications to a rental officer must be accompanied by payment of the associated filing fees as follows:

- ▶ Filing fees for Landlords are \$100
- ▶ Filing fees for Tenants are \$20

Tenants in subsidized public housing do not have to pay the filing fee.

Tenants making an application to end their tenancy due to family violence (s. 54.1) do not have to pay the filing fee.

The Application must be delivered or mailed in triplicate to:

#### Location Address

NWT Rental Office  
3<sup>rd</sup> Floor, YK Centre East  
4915 - 48 Street  
Yellowknife, NT X1A 2P4

#### Mailing Address

NWT Rental Office  
P.O. Box 1920  
Yellowknife, NT X1A 2P4

Applicants may pay the filing fee by the following methods:

#### Payment in person

Payment can be made in-person by going to one of the following regional Financial Shared Services office locations:

<u>Community</u>	<u>Location</u>	<u>Phone</u>
Fort Simpson	2 <sup>nd</sup> Floor, Education Building	867-695-7525
Fort Smith	182B McDougal Road	867-872-6375
Norman Wells	#8 Town Square	867-587-4566
Hay River	Suite 211, 62 Woodland Drive	867-874-8727
Inuvik	3 <sup>rd</sup> Floor, 106 Veterans Way	867-777-7206 or 7311
Yellowknife	3 <sup>rd</sup> Floor, YK Centre	867-767-9174 ext. 15208

#### Payment by mail

You can mail a cheque or money order payable to the **Government of the Northwest Territories** with your application when you send it to the NWT Rental Office.

#### Payment by phone

You can make a credit card payment over the phone by calling Financial Shared Services at 867-767-9174 ext. 15208.

#### Payment by e-Transfer

You can make a payment to the Government of the Northwest Territories using online banking. **Please contact your regional Financial Shared Services office (listed above) for more information on how to use the online payment option.** Do NOT send an online banking e-Transfer payment directly to the NWT Rental Office.