



BEFORE YOU APPLY FOR LEGAL AID

To apply for Legal Aid, you must make an appointment with a Court Worker who will fill out the application with you. Please call the Court Worker Office closest to you:

Inuvik	(867) 777-7338	Ft. Smith	(867) 872-6568
Toll Free (Inuvik)	1800 661 0704	Norman Wells	(867) 587-2525
Hay River	(867) 874-2475	Yellowknife	(867) 767-9361
Behchoko	(867) 392-6386	Yellowknife	(867) 767-9387
Ft. Simpson	(867) 695-2106	Toll Free (YK)	1 844 455 9216

If you are applying for legal aid for either a family, civil or a criminal matter you will need to gather some information to bring to your appointment with the Court Worker. We need this to process your application.

If you have court papers for a family or civil matter bring them with you. We will make copies of all your documents and return the originals to you.

If you are on Income Support bring a current statement or a letter confirming that you are an Income Support client.

What does Legal Aid take into consideration when assessing your application?

The decision about whether you will get legal aid is based on your (and your spouse's) income.

The Legal Aid Commission does not take into account your expenses.

The Legal Aid Commission does take into account the number of individuals in the your household (i.e. applicant, applicant's spouse, and children under the age of majority).

Your spouse / partner's income will also be assessed as we look at the TOTAL household income.

All statements provided must be the most recent or they will NOT be accepted.

If you are **NOT** on Income Support please provide the following, if applicable:

You must provide the following documents

Provide statements for you and/or your current spouse or partner

- Two (2) most recent pay stubs
- Child benefits
- Employment Insurance
- Child Support/ Maintenance payments
- Workers' Compensation or any type of disability benefit
- Pension (Old Age, Canada, Widow/Widower, orphan)
- Tenant income (revenue from rental unit or from roommates)
- Student Financial Assistance
- Honoraria (if received on a regular basis)
- Any other monthly income you receive
- Most current tax return summary or notice of assessment.
- If you are applying to vary child support, provide your last three years tax return summary.
- 30 day Bank statements savings and/or chequing accounts with Bank Profile (show all the accounts you have active and their balances)
- List of Investments (RRSP, Canada Savings Bonds, GIC) etc
- List of All Vehicles, boats, snowmobiles, ATVs, etc,
 - If you purchased the vehicle within the last year, bring your Purchase Agreement or statement that shows how much each vehicle is worth, the amount owing & monthly payment.
- Mortgage
- List of other real estate

IMPORTANT

THE ABOVE INFORMATION AND STATEMENTS ARE REQUIRED TO PROCESS YOUR APPLICATION FOR LEGAL AID. IF YOU DO NOT GIVE US THIS INFORMATION IT MAY DELAY YOUR APPLICATION. IF YOU ARE UNABLE TO PROVIDE ANY INFORMATION, PLEASE INFORM THE COURT WORKER OR LEGAL AID OFFICE AS TO THE REASONS WHY.