



INSTRUCTIONS

STATUTORY DECLARATION FOR LOST DUPLICATE CERTIFICATE OF TITLE

NOTE: These instructions are provided for assistance only. They are not intended to address every type of situation, nor do they constitute legal advice. Real property (land) transactions are, by their nature, important legal transactions and should be entered into with professional advice and assistance.

This form is for use when an owner has lost the duplicate Certificate of Title for their property. Duplicate Certificates of Title must be returned whenever the owner submits any form of dealing with their property. The form is designed for the most common situation that arises, and must be changed to address each particular situation. For example, if the form is being completed by a corporation or a bank, the form must be changed to reflect the fact that the corporation's or bank's records have been searched, and that the corporation or bank has not pledged the duplicate Certificate of Title. It should be noted that the Land Titles Office no longer issues duplicate Certificates of Title unless specifically requested.

“T”

State the name of the owner or agent making the statutory declaration. If it is the owner, the name should be the same as the name on the certificate of title

“of the”

State the municipality and the territory/province of residence of the person making the declaration. For example, “City of Yellowknife in the Northwest Territories”.

“follows”

The complete legal description of the lands must be provided.

“Certificate of Title number”

The Certificate of Title number for the lands described above must be provided.

“Signature”

This declaration must be made and signed in front of a person authorized to take oaths for use in the Northwest Territories.