How to access the Northwest Territories Land Titles System (NTLS) Online Search Service

The Northwest Territories Land Titles System (NTLS) enables a user to perform title searches against legal property descriptions, conduct General Register and Writ Book searches against individual or company names, obtain search result reports for these searches, as well as download copies of titles, plans, instruments or caveats or other documents from the Land Titles Office.

To use any of these services a user must register for an account with a valid credit card.

How to register an NTLS account:

Step 1:

Go to website: https://www.justice.gov.nt.ca/en/land-titles/ then click on Northwest Territories Land Titles System (NTLS) link. Before proceeding to register an account, determine preferred language (English or French). NTLS defaults to English so if French is preferred, select Français as seen below.

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	Northwest Territories	Land Titles System - TES	TING	
You ha	ve logged out.			
		Welcome to	D NTLS.	
he Northwest escriptions, G nese searches, itles Office.	Territories Land Titles S eneral Register/Writ sea as well as download co	System (NTLS) enables yo arches against individual opies of titles, plans, inst	ou to perform titles searches agai or company names, obtain search truments or caveats or other docu	nst property n result reports for ments from the Land
o use any of t	hese services, you must	register for an account v	with a valid credit card.	
Register	or Log In			
-mail				



Step 2:

Then select Register.

E-mail					
Password					
Remember me					
agree to the terms below.					
By logging in, you agree that c and that you are liable for the	harges incur charges incu	red through th urred in the ev	ne use of NTLS se rent the charges	rvices will be billed cannot be processe	to the credit card on file d to the credit card.
-C.	You must	agree to the	terms to log in	or Register	

Step 3:

Fill out account details. Minimum informational requirements are in red font and marked with an asterix (*). For information on setting up the Preauthorization Amount, see **Step 7**.

Register for an Account		
* Name	Tim John	
* Email Address	timjohn676@gmail.com	
Company Name		
Address Line 1		
Address Line 2		
Address Line 3		
City		
Province/State		
Postal/Zip Code		
Country	Canada	
* Phone Number	86744482:	
Receipt Email Address	timjohn676@gmail.com	
* Preauthorization Amount	\$ 20 Minimum: \$20; Maximum: \$200. See note below.	
* Password	••••••	
	Your password must be at least 8 characters long and cannot consist solely of lowercase letters.	
" ketype your password:		owknife NT X1A 2L9



Note: to receive receipts for any purchases, please enter an email address under **Receipt Email Address**

After minimum requirements have been captured, then select **Register.** A system prompt will inform you that an account activation email has been sent to the address that was provided.

NTLS North	ent of West Territories erritories Land Titles System - TESTING
Thanks for registerin must activate your a	g. An account activation email has been sent to the address you provided. You coount by clicking the link in the message.
	Welcome to NTLS.
The Northwest Territories La descriptions, General Registe these searches, as well as do Titles Office.	nd Titles System (NTLS) enables you to perform titles searches against property r/Writ searches against individual or company names, obtain search result reports for wnload copies of titles, plans, instruments or caveats or other documents from the Land
To use any of these services,	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail Password	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail Password Remember me	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail Password Remember me I agree to the terms below.	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail Password Remember me I agree to the terms below. By logging in, you agree that and that you are liable for th	you must register for an account with a valid credit card.
To use any of these services, Register or Log E-mail [Password C Remember me I agree to the terms below. By logging in, you agree that and that you are liable for th	you must register for an account with a valid credit card.

Step 4:

A notification to activate the account will have been sent to the email address that was provided. To activate the NTLS account, sign-in to the email account and locate the email notification.



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The email subject line will read as "RE: NTLS -- Account Activation"

Step 5:

Open the email then select Activate My Account



Step 5:

The activation will redirect the user to the Activate your NTLS account landing page; select **Activate**.





After you select **Activate**, the system will redirect the user to NTLS Register or Log In landing page.

North	west lerritories
Northwest 1	erritories Land Titles System - TESTING
Changes to the User	were saved.
	Walcome to NTLS
	Welcome to NTES.
The Northwest Territories La	and Titles System (NTLS) enables you to perform titles searches against property
descriptions, General Regist	er/Writ searches against individual or company names, obtain search result reports for
these searches, as well as de	ownload copies of titles, plans, instruments or caveats or other documents from the Land
Titles Office.	
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To use any of these services Register or Log E-mail Password Remember me I agree to the terms below. By logging in, you agree that and that you are liable for t	you must register for an account with a valid credit card. In

Step 6:

Log In using your email and password then select Log In.

Note: Ensure to check the box **I agree to the terms below**.



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Then select Log In.

You have logged out. Delcome to NTLS. The Northwest Territories Land Titles System (NTLS) enables you to perform titles searches against property descriptions, General Register/Writ searches against individual or company names, obtain search result reports for these searches, as well as download copies of titles, plans, instruments or caveats or other documents from the Land titles Office. To use any of these services, you must register for an account with a valid credit card. Register or Log In Password ••••••••• Remember me I agree to the terms below. I agree to the terms below.	NTLS Government Northwest Territor	of França St Territories ies Land Titles System - TESTING
You have logged out. Welcome to NTLS. The Northwest Territories Land Titles System (NTLS) enables you to perform titles searches against property descriptions, General Register/Writ searches against individual or company names, obtain search result reports for these searches, as well as download copies of titles, plans, instruments or caveats or other documents from the Land titles Office. To use any of these services, you must register for an account with a valid credit card. Register or Log In Remember me I agree to the terms below. I logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Citch here if you have forgotten your password.		
Welcome to NTLS. The Northwest Territories Land Titles System (NTLS) enables you to perform titles searches against property descriptions, General Register/Writ searches against individual or company names, obtain search result reports for these searches, as well as download copies of titles, plans, instruments or caveats or other documents from the Land titles Office. To use any of these services, you must register for an account with a valid credit card. Pressure of Log In Password Password	You have logged out.	
The Northwest Territories Land Titles System (NTLS) enables you to perform titles searches against properly descriptions, General Register/Writ searches against individual or company names, obtain search result reports for these searches, as well as download copies of titles, plans, instruments or caveats or other documents from the Land Titles Office. To use any of these services, you must register for an account with a valid credit card. Begister or Log In E-mail timjohn7761@gmail.com Password e		Welcome to NTLS.
To use any of these services, you must register for an account with a valid credit card. Register or Log In -mail timjohn7761@gmail.com Password enember me I agree to the terms below. Sy logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Click here if you have forgotten your password.	The Northwest Territories Land Titl descriptions, General Register/Writ these searches, as well as download Titles Office.	es System (NTLS) enables you to perform titles searches against property t searches against individual or company names, obtain search result reports for d copies of titles, plans, instruments or caveats or other documents from the Land
Register or Log In E-mail imjohn7761@gmail.com Password •••••••• Remember me I agree to the terms below. I By logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Click here if you have forgotten your password.	To use any of these services, you m	ust register for an account with a valid credit card.
Remember me I agree to the terms below. By logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Click here if you have forgotten your password.	E-mail timjohn7761@gmail.com	
Remember me Image: Comparison of the terms below. Image: Comparison of the terms below. Is agree to the terms below. Image: Comparison of the terms below. Image: Comparison of the terms below. By logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Click here if you have forgotten your password.	•••••	
I agree to the terms below. By logging in, you agree that charges incurred through the use of NTLS services will be billed to the credit card on file, and that you are liable for the charges incurred in the event the charges cannot be processed to the credit card. Log In or Register Click here if you have forgotten your password.	Remember me	
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Log In or Register Click here if you have forgotten your password.	By logging in, you agree that charge	es incurred through the use of NTLS services will be billed to the credit card on file,
Click here if you have forgotten your password.	and that you are hable for the char	ges incurred in the event the charges cannot be processed to the credit card.
		ges incurred in the event the charges cannot be processed to the credit card.

The system will redirect the user to the NTLS Search Screen, from there a user will need to add their credit card details and set a preauthorized amount before any searches can be carried-out.

NTLS Government of Northwest Territories Nerthwest Territories Land Titles System - TESTING	My charges : \$0.00	My Account Log Out Logged in as Tim Johnny
HOME SEARCH		
You have logged in.		
Welcome to NTLS.		
The following services are available:		
Search Titles, Instruments, Plans, General Register and Writs		



Step 7:

Select **My Account** to add credit card details and to setup a preauthorization amount. The minimum amount that can be set is \$20 and the maximum amount is \$200.

 Email Address Receipt Email Address Preauthorization Amount Language for Receipts 	Impiohn7761@gmail.com Impiohn7761@gmail.com 5 50 English ✓
	Save or Cancel
For you to do searches or obtain copies secured when required. Charges against credit card will only be charged for the	of documents, NTLS will secure a preauthorization against your credit card in the amount you set. Charges will be incurred against this preauthorization until it is exhausted at which point funds will be automatically captured and a subsequent preauthorization preauthorization are captured injuty and the unspent balance of any preauthorization is released. You can also trigger the capture of charges at any time from your account Charges page. When charges are captured, you are emailed a detailed receipt. Your fees you actually incur. Your card details are securely retained by our payment gateway, and not by NTLS.
Payment Card Details You do not currently have a credit card or Add card (Secure Page)	rfie.
Change my password	
I'm a member in these group General Public	55:
l can operate in these region Northwest Territories	15:

Step 8:

Under Payment Card Details select **Add card (Secure Page)** to add credit card details. Credit card details are securely retained by our payment gateway, and not NTLS.

QA Merchant 3	
	Cardholder Details
	Please enter the following address exactly as it appears on your card statement.
	PO Box:
	Street Number:
	Street Name:
	Postal Code:
	Account Details
	Please complete the following details exactly as they appear on your card. Do not put spaces or hyphens in the card number.
	Cardholder Name:
	Credit Card Number:
	Expiration Date:
	Card Security Code:
	Submit Cancel



Then select **Submit**. The system will take a few seconds to process the request. Then a system prompt will inform the user that a card has been updated in the account as seen on the next page.

NTLS	Government of Northwest Territories Northwest Territories Land Titles System - TESTING	Français My charges : \$0.00 My Account Log Out Logged In as Tim Johnny
HOME	SEARCH	
Chan	ges to the User were saved.	
My Accou	int	Edit My Account

Step 9:

To commence a search, select the **Home** tab – this will redirect the user to the NTLS Search Screen landing page.

NTLS	Government of NPthwest Territories Invest Territories Land Titles System - TESTING	Français My charges : \$0.00 My Account Log Out Logged in as Tim Johnny
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Welcom	me to NTLS.	
The fol	ollowing services are available:	
III	SEARCH Search Titles, Instruments, Plans, General Register and Writs	

End of instructions.